Instructions to fill the Workshop Details

Step 1 : To fill the workshop details

After receiving the workshop code, on the day of the workshop you have to fill in the workshop details.

- Click on **Add Workshop Details.** Fill in the details of the workshop namely **Workshop Code**, **Number of Participants**
- Click on **Submit**

N.B – Please fill the details on the day of the workshop and not before that. If any of these details is not filled the students will not be able to view the certificate after the test.